

Baseball Club at The Ohio State University Constitution

ARTICLE I-Intent

This constitution is to recognize the Baseball Club team at the Ohio State University as a university student organization and sports club team.

ARTICLE II-Structure

The Baseball Club team at the Ohio State University was formed to create a competitive outlet for those interested in playing baseball. Our objective is to establish a level of competition as high as can be attained at the club level. We will have two teams, an A-Team and B-team that will be members of the National Club Baseball Association (NCBA) at the Division I and Division II level. These teams will share space reservations, but have separate budgets and leadership groups. Players can move up or down between teams per NCBA rules.

ARTICLE III-Membership

Membership is available to any Ohio State student, undergraduate or graduate, who maintains the grade point average necessary to compete in club sports at the Ohio State University and meets all of the NCBA's requirements. To be recognized as a full member of Baseball Club team at the Ohio State University, one must first make the team during tryouts, then pay the yearly dues established by the Club President, Treasurer and Adviser.

ARTICLE IV-Tryouts

Tryouts will be held every autumn towards the beginning of Fall semester. The officers of each team and coaches will choose the players for both the A and B team. Tryout players may be charged a fee for participating and must sign a Sports Club waiver prior to participating.

ARTICLE V-Officer Roles and Responsibilities

The Baseball Club team at Ohio State University will have five officers per team: President, Vice President, Treasurer, Secretary, and a Risk manager with the following responsibilities.

President:

- Read and understands "Sports Club Manual" to ensure that the club is in compliance with all office requirements.
- Read and understands "NCBA 2015 Rules" to ensure that the club is in compliance with all requirements.
- Reads the NCBA's "Guidelines to Collegiate Club Baseball"
- Main communicator between the Sports Club Office, NCBA, Advisor, Coaches, and team members.
- Ensures all relevant deadlines for Sports Club and NCBA requirements are met
- Maintains an accurate contact list of membership of club members (Coach, officers, adviser, players)
- Schedules facilities for practices, games, and any other events working with the other team's officers and coaches using Sports Club forms

- Understands the Clubs financial status and assists the Treasurer in preparing the annual budget.
- Ensures safety is properly addressed at all practices, competitions, and club events (Home/Away).
- Implements proper disciplinary action when required.
- Schedules umpires for all home contests using Umpire Coordinator and monitoring assignments through scheduling website.
- Works with NCBA staff on conference scheduling and scheduling non-conference games
- Contacts umpires and opposing teams the week of games to confirm start times, locations, and parking information
- Has access to the Club Checking Account and Debit/Credit Card.
- Responsible for maintaining team equipment and ensuring it is present at all practices
- Attend Involvement Fair and assist with promotion of tryouts and through social media outlets
- Work with the other team's officers on establishing a tryout schedule
- Coordinate one service project each year

Vice-President:

- Read and understands "Sports Club Manual" to ensure that the club is in compliance with all office requirements.
- Read and understands "NCBA 2015 Rules" to ensure that the club is in compliance with all requirements.
- Reads the NCBA's "Guide to Collegiate Club Baseball"
- Club Representative in the absence of Club President.
- Notifies the Sports Club Office of travel, fundraising, and other sports club events.
- Coordinates travel (submits travel forms to Sports Club office, books hotel rooms, reserves van rentals) and fundraising events.
- Posts updates to social media websites using appropriate language and content (Twitter, Facebook)
- Has access to the Club Checking Account and Debit/Credit Card.
- Attend Involvement Fair and assist with promotion of tryouts
- Work with other team's officers on establishing a tryout schedule
- Ensures all pre-game guidelines are being followed by players such as uniforms, stretching, and duties such as unloading/set-up of equipment.

Treasurer:

- Read and understands "Sports Club Manual" to ensure that the club is in compliance with all office requirements.
- Read and understands "NCBA 2015 Rules" to ensure that the club is in compliance with all requirements.
- Reads the NCBA's "Guide to Collegiate Club Baseball"
- Keeps financial records by documenting expenditures and deposits.
- Purchases all team equipment, uniforms, and hats
- Ensures financial business is conducted in compliance with the SOS policies and procedures. No alcohol or illegal items will be purchased with club funds.

- Ensures dues are collected from all members of the team.
- Coordinates Clubs fundraising events with the President to include the annual letter donation drive, discount cards (ordering, payment, and collection of funds from players prior to Thanksgiving break).
- Has access to the Club Checking Account and Debit/Credit Card.
- Sends budget template weekly to Clubs Advisor noting any purchases not on the approved budget.

Secretary:

- Read and understands “Sports Club Manual” to ensure that the club is in compliance with all office requirements.
- Read and understands “NCBA 2015 Rules” to ensure that the club is in compliance with all requirements.
- Reads the NCBA’s “Guild to Collegiate Club Baseball”
- Keeps record of all club activities (Meetings, game results, fundraising, and marketing activities)
- Submits activity summaries to the Sports Club Office (Game results, trip highlights, fundraising results)
- Sends reminders to members of upcoming meetings and events.
- Notifies the Sports Club Staff of any changes to club schedule, officers, membership, or travel changes.
- Updates game stats on the NCBA website and sends statistics to the coaches and officers for voting on player/pitcher of the week nominations
- Submits weekly submission form to the NCBA
- Submits annual NCBA team preview

Risk Manager:

- Read and understands “Sports Club Manual” to ensure that the club is in compliance with all office requirements.
- Read and understands “NCBA 2015 Rules” to ensure that the club is in compliance with all requirements.
- Reads the NCBA’s “Guild to Collegiate Club Baseball”
- Must take the required trainings to be certified for this position via Rec Sports. Trainings should be free.
- Must attend all Club events with the proper medical equipment and certifications.
- Ensures safety is properly addressed at all practices, competitions, and club events (Home/Away).
- Notifies Advisor/Coaches of any safety issues

The President will work with the Vice President and Treasurer on all executive decisions. In the event an issue cannot be resolved, there will be a vote including all 5 officers with the majority rule in effect.

ARTICLE VI-Officer Appointments

For the 2015-2016 school year, the officers will be as follows:

A-team: President-TBD, Vice President- TBD, Treasurer-TBD, Secretary-TBD, Risk Manager-TBD.

B-team: President-TBD, Vice President-TBD, Treasurer-TBD, Secretary-TBD, Risk Manager-TBD.

Following the season if an officer is graduating or resigns their position the following process will occur:

A-team – Current players will vote on nominees with the majority winner replacing the departed officer's position.

B-team – Current officers will vote on nominees with the majority winner replacing the departed officer's position.

Officer appointments should be reviewed and discussed with the current faculty advisor prior to appointment. Any club officer can be impeached if a club member can collect a petition of signatures from at least 75% of the active club members. In this case, the officer will be removed from office, and an emergency club meeting will be called where at least 75% of the active club members must be present. Nominations will be held for filling the vacant seat, and an election will follow. Whoever receives the most votes wins the election. The person impeached from office is subsequently ineligible to hold office for the Club Baseball team, but may remain with the team as a player unless there were violations of the Student Code of Conduct or Sports Club guidelines.

ARTICLE VII-Dues

The yearly dues will be collected in installments or can be paid in its entirety at the beginning of the season. 2015-16 yearly dues are \$450 for the DI team and \$450 for the DII team.

DI Fall dues of \$100 installments are owed by the second Wednesday of October and November. Spring Dues of \$125 installments are owed by second Wednesday of January and February.

DII Fall dues of \$100 installments are owed by the second Wednesday of October and November. Spring Dues of \$125 installments are owed by second Wednesday of January and February.

If dues are not paid, officers/coaches may suspend a player from all baseball club activities or can be terminated from the program until they are paid per the payment schedule. A player's money may be refunded in full until they have participated in a game and returned all uniform items or team equipment. Once they have played in a game, their dues may be refunded with a prorated amount based on number of remaining games if uniforms and team equipment have been returned. Players who have attended the Annual Spring Break trip will not receive a refund.

ARTICLE VIII-Faculty Advisor

The Club President is in charge of appointing a Club Advisor. The Club Advisor must be a member of the Ohio State University faculty or staff. The Advisor's duties include, but are not limited to, signing any paperwork required by the university, reviewing the clubs financial information, having access to the clubs account and attending any informational meetings the university requires. The Advisor is free to observe practices and games, but is not required to do so.

ARTICLE IX-Head Coach

Each team's President is in charge of appointing a Head Coach for their team. The Head Coach may be a Club Member, or someone outside the Club. The Club President may also be the Head Coach. The Head Coach may be paid or have travel expenses covered based on a written agreement signed by the President and Coach. The Head Coach will be allowed to participate in games in accordance with NCBA rules. The Head Coach can be replaced if three-fourths of the team votes to remove him. In this case, nominations will be held and an election will follow. Whoever receives the most votes from team members will become the new Head Coach.

ARTICLE X-Team Travel

The Club President in conjunction with the Club Treasurer will make travel arrangements. Each player who participates in a road game is responsible for their own expenses unless explicitly stated otherwise. The Baseball Club team is not responsible for any lost items on road trips. Any player who damages their room, or is arrested on a road trip may be removed from the organization and responsible for the costs associated with their actions. The Club President should make every accommodation to make sure that every team member has a means of transportation to road games, but not every team member is guaranteed a means of transportation to road games.

ARTICLE XI- Amendments

An amendment may be proposed by any club member. To get it ratified, a member must have a signed petition with at least 75% of active club members. If all five club officers approve, the amendment is ratified. Any of the five club officers has the right to veto it. If vetoed, the club member can request a club meeting. At least 75% of active club members must show, and an election will be held. A majority vote at the meeting is required for an amendment to be ratified.

ARTICLE XII-Grievances

Members can address grievances by directly contacting the Club President. A club member can also contact the Baseball Club Coordinator with the university (Dexter Shorter). A club member may also contact the head of Sports Club at the Ohio State University (Charles Anderson or J.R. Rathjen).

ARTICLE XIII-Non-Discrimination

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

ARTICLE XIV-Player Removal

If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a unanimous vote of the officers, with the consultation of the Faculty Advisor. This includes but not limited to, unexcused absences for practices or games, unexcused tardiness, unpaid dues, not completing forms or tasks on time, or inappropriate use of club funds.

ARTICLE XV – Social Media

A website and other social media sites will be maintained by officers, coaches, and the advisor if needed. All material must meet Sports Club and University guidelines.

ARTICLE XVI – Code of Student Conduct

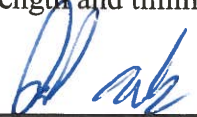
The Ohio State University Code of Student Conduct applies to the team and its individual members.

ARTICLE XVII– Continuity in Case of Suspension

If the team is suspended for violating the Code of Student Conduct, Competitive Sports will appoint an Interim President and an Interim Treasurer. The Interim President and Interim Treasurer may (1) transfer signatures and check writing authority for the organization’s bank account to themselves within thirty days of the suspension, (2) pay existing financial obligations out of the organization’s current funds, and (3) when the period of suspension ends, take appropriate steps with Student Activities to re-register as a student organization. Further, the Interim President and Interim Treasurer shall inventory the organization’s equipment and write a plan for its storage and safekeeping during the suspension period. This plan must be submitted to Competitive Sports within the first thirty days of the suspension. During this suspension no new coaches or staff should be hired during this time. All club assets are frozen during this suspension period meaning nothing should be bought or sold during this time. Should the Interim President or Interim Treasurer wish to take any additional actions, they must seek advance approval from Competitive Sports.

ARTICLE XVIII – Return to Competitive Sports


In order to return as a recognized Sport Club team, The Interim President must provide Competitive Sports with documentation that team is a recognized student organization. The Interim President must also provide a roster of at least 15 students to Competitive Sports along with a written plan to hold elections. This plan should, to the extent possible due to the terms, length and timing of the suspension, resemble the provisions contained in Article XVI.



Jordan Wamer
Interim President, Baseball Club

10/4/15

Date



Chad Lowe
Faculty Advisor

10/2/15

Date