

The Indoor Soccer Club (OSU) Constitution

Article I – Name

The Indoor Soccer Club at Ohio State

Article II – Purpose

The purpose of the OSU Indoor Soccer Club is to provide a competitive team-like atmosphere between fellow OSU female and male student athletes. The Indoor Soccer Club is dedicated to improving the soccer skills of the members while encouraging them to participate in friendly competition with other teams.

Article III – Membership

- All Ohio State University students, faculty, and staff are entitled to participate in the OSU Indoor Soccer Club
- Our club agrees with and follows OSU non-discrimination policy
- Club members are required to sign and turn in insurance waivers, club contracts with emergency contact information, and any other forms required by the Recreational Sports Office
- Members are required to pay club dues, and expected to participate in league games in a regular manner
- Members are required to adhere to the rules and regulations laid out in the club contract and those of the Recreational Sports Office
- Members are required to adhere to rules concerning practice/game attendance policies, fundraiser and community service participation, and appropriate behavioral conduct

Article IV – Meetings

The Ohio State University Indoor Soccer Club will have team meetings during practice as necessary. The officers will have separate weekly meetings to discuss issues and improvements of the club. Any issues, suggestions, and concerns may be brought up by any and all officers and compiled by the secretary into an agenda so it can be discussed at the weekly meeting. Amendments to the constitution will be made at the last meeting of every year during spring quarter. In order for the constitution to be amended and passed, a $\frac{3}{4}$ vote of the officers is required.

Article V – Officers

All officers must be full-time students at the Ohio State University

President: Responsibilities include, but are not limited to, overseeing and organizing the club team. He/She will schedule games, practices, tournaments, and fill out all other required paperwork. He/She will coordinate membership, rosters, and the recruitment of new members. She/he will make sure the club is meeting all requirements of the Sports Club Office. She/he has the power to dismiss any members on grounds of disciplinary misconduct or failure to adhere to the rules and regulations laid out in the club contract or Recreational Sports.

Vice President: Responsibilities include, but are not limited to, making sure all players have the required insurance waiver forms filled out for both OSU and the local indoor soccer facility. She/he will handle all issues relating to the captains and their duties. She/he will help the president in scheduling practices, games, and any duties necessary. She/he will resume any presidential responsibilities when the president is unable to fulfill them (i.e. attending president meetings, running practice, etc.)

Secretary: Responsibilities include, but are not limited to, responding and sending emails on the club's email account and typing out any amendments to the constitution. He/She will supervise meetings of officers and put together minutes for the meetings. He/She is responsible for the End of the Quarter Report. To fill this out, the Secretary must keep track of attendance and each team's individual win/loss record.

Treasurer: Responsibilities include, but are not limited to, keeping track of all money, incoming and outgoing. This record may be kept on a computer or in a book, preferably the former. He/She is responsible for projecting next year's budget, as well as auditing the current/past year's budget. She/he is responsible for paying dues at the local indoor facility. Other responsibilities include fundraising and keeping all other officers up to date on financial issues.

Article VI – Captains

Responsibilities include, but are not limited to, arranging rides to games for their team members, organizing team strategies such as line-ups and substitutions during practices and games, enforcing rules and regulations, carrying out any disciplinary action for arriving late and/or missing games and practices, managing referee fees if applicable, and assisting the officers in management of teams if need be. Captains are responsible for sending a required weekly report to the officers each Monday before practice, unless the officers choose not to require this information. This report shall include names of anyone who missed practice, a game report, and any questions or concerns. The game report should consist of score, attendance, any red or yellow cards, etc.

Article VII – Elections

Current officers must hold positions for a full school year. The President must have held an officer position for at least one academic year to be qualified and elected as President. Nominations will be held at the beginning of spring quarter; nominees will be required to attend all spring quarter meetings. Elections will be held at the end of spring quarter for eligible nominees. All nominees will be trained for their respective positions during officer meetings and during free time. Voting will take place by paper ballot starting with the President. The President will count the votes, with a non-officer member watching.

Article VIII – Officer Removal

Any member of the club can call for a vote to impeach an officer. Three-fourths of the club must agree on the impeachment vote. Officers may be removed from their positions by a 2/3 vote of the executive board officers.

Article IX – Advisor

The Advisor of the OSU Indoor Soccer Club shall be a faculty member of the Ohio State University that has an interest in the club team. He/She will also oversee the club and will assist in any manner necessary.

Article X – Coach

He/She is a volunteer adult member outside the club that will supervise practices and attend games.

Article XI – Safety Officer

He/She must be trained in CPR.

Article XII – Code of Student Conduct

The Ohio State University Code of Student Conduct applies to the team and its individual members.

Article XIII – Continuity in Case of Suspension

If the team is suspended for violating the Code of Student Conduct, Competitive Sports will appoint an Interim President and an Interim Treasurer. The Interim President and Interim Treasurer may (1) transfer signatures and check writing authority for the organization's bank account to themselves within thirty days of the suspension, (2) pay existing financial obligations out of the organization's current funds, and (3) when the period of suspension ends, take appropriate steps with Student Activities to re-register as a student organization. Further, the Interim President and Interim Treasurer shall inventory the organization's equipment and write a plan for its storage and safekeeping during the suspension period. This plan must be submitted to Competitive Sports within the first thirty days of the suspension. During this suspension no new coaches or staff should be hired during this time. All club assets are frozen during this suspension period meaning nothing should be bought or sold during this time. Should the Interim President or Interim Treasurer wish to take any additional actions, they must seek advance approval from Competitive Sports.

Article XIV – Return to Competitive Sports

In order to return as a recognized Sport Club team, The Interim President must provide Competitive Sports with documentation that team is a recognized student organization. The Interim President must also provide a roster of at least 15 students to Competitive Sports along with a written plan to hold elections. This plan should, to the extent possible due to the terms, length and timing of the suspension, resemble the provisions contained in Article XII.

Article XV – Dismissal of a Member

If any member is caught doing any acts of misconduct—i.e. not following the rules listed above—then said member is subject to dismissal from the club without refund.

Article XVI – Non-Discrimination

Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.