

Constitution of the Ohio State University Ju Jutsu Club

Article I. NAME

The name of the club shall be The Ohio State University Ju Jutsu Club (hereinafter "the Club").

Article II. PURPOSE

The purpose of the Club will be to provide self-defense instruction specific to both the martial art of Ju Jutsu and practical self-defense to the students, staff, and faculty of The Ohio State University.

Article III. MEMBERSHIP

Section I. Requirements

Membership of the Club will be open to all students, staff and faculty of the Ohio State University who have a current or immediate past semester identification card or the Recreation and Intramural Sports Activity Pass. Requirements for membership are:

1. Bi-semester payment of \$50

Section II. Semester dues, club registration and OSU release Form

1. Membership renewal will require submitting of club registration, OSU release and health forms annually.
2. A bi-semester due of \$50 will be required every semester a member partakes in the club within the first two weeks of practice.

Article IV. OFFICERS AND THEIR DUTIES

Section I. The President

- a. The President shall preside at all meetings of the Club.
- b. The President is responsible for semesterly communication to the advisor and will perform such other activities and duties that pertain to this office.
- c. The President and Coach will consider and decide whether or not someone is an OSU person and will be allowed to join the Club.
- d. Responsibilities also include:
 1. Being the official spokes-person of the Club
 2. Attend sport club meetings
 3. Re-registering the Club with the OSU Student Affairs Office after and changes of the officers or advisor or their addresses and also as required by OSU, re-registration by the end of the fourth week of each autumn semester.

Section II. The Vice-President

a. The V.P. will perform the duties of the President in his or her absence.

Section III. The Treasurer

- a. Responsibilities will include:
1. Draw all checks and make all deposits on the treasury
 2. Receive and be custodian of all funds of the Club
 3. Keep track of all dues received by the Club
 4. Make a written report of all receipts and expenditures at the end of each semester.
 5. Make semesterly financial reports and budgets for the Club

Section IV. The Secretary

- a. Responsibilities will include:
1. Type and distribute letters, emails, memos, constitutional revisions, etc.
 2. Maintain the Club roster, which should be updated as needed
 3. Maintain the Club listserv, adding new emails as necessary
 4. Maintain and create club attendance sheets

Section V. Election of Officers

- a. Officers will be elected each year at the end of the spring semester
- b. Officers will be elected by a show of hands by the members present at the spring meeting. A majority vote constitutes an election.

Section VI. Officers

a. The officers of the Club shall be as follows: President, Vice-President, Treasurer and Secretary. The aforementioned are to be elected annually at the end of spring semester. They are to attend all Club meetings, meet together semesterly and discuss financial status of the Club and make plans to accommodate for future expenses

Section VII. Advisor

a. The advisor to this organization shall be a full-time faculty or staff member at the Ohio State University.

Section VIII. Method for removing members or officers

Process for Removal of Membership: If it becomes necessary to consider revoking the membership of a member of the club due to behavioral or substance use problems, the issue will be brought before the club's leadership, where it will be decided by a majority decision. If the issue is severe enough, summary dismissal from the club may be performed by an officer of the executive board. Removal of club membership may be appealed by majority vote of club leadership.

Removal of Officers From Office: If an officer is to be relieved of their post due to improper conduct or behavior, removal will be approved by majority vote of leadership and coaching staff. Removal from post can be appealed until a replacement officer has been appointed, at which point removal is permanent. Removal from office does not mean revocation of membership. If breach of conduct is severe enough, revocation of membership will be considered during proceedings for removal from office.

Article VII. AMENDMENTS

This constitution may be amended at any meeting by a majority vote of members present. In cases of changes of dues, the proposed amendment must be presented to the membership at least one week prior to the date of voting.

Article VIII. MEETINGS

Section I. Meetings will be called at any time deemed necessary by the President of the Club.

Section II. The desired officer shall attend any necessary meetings desired of Sports Clubs or the Ohio State University.

Article IX. NON-DISCRIMINATION POLICY

The TEAM conforms to the policy of the Ohio State University. This policy is both traditionally and currently that discrimination against any individual for reasons of race, color, religion, sex, sexual orientation, national origin, age, or handicap is specifically prohibited.

Article X - Code of Student Conduct

The Ohio State University Code of Student Conduct applies to the team and its individual members.

Article XI - Continuity in Case of Suspension

If the team is suspended for violating the Code of Student Conduct, Competitive Sports will appoint an Interim President and an Interim Treasurer. The Interim President and Interim Treasurer may (1) transfer signatures and check writing authority for the organization's bank account to themselves within thirty days of the suspension, (2) pay existing financial obligations out of the organization's current funds, and (3) when the period of suspension ends, take appropriate steps with Student Activities to re-register as a student organization. Further, the Interim President and Interim Treasurer shall inventory the organization's equipment and write a plan for its storage and safekeeping during the suspension period. This plan must be submitted to Competitive Sports within the first thirty days of the suspension. During this suspension no new coaches or staff should be hired during this time. All club assets are frozen during this suspension period meaning nothing should be bought or sold during this time. Should the Interim President or Interim Treasurer wish to take any additional actions, they must seek advance approval from Competitive Sports.

Article XII - Return to Competitive Sports

In order to return as a recognized Sport Club team, The Interim President must provide Competitive Sports with documentation that team is a recognized student organization. The Interim President must also provide a roster of at least 15 students to Competitive Sports along with a written plan to hold elections. This plan should, to the extent possible due to the terms, length and timing of the suspension, resemble the provisions contained in Article XI.

Article XIII Process for Removal of Membership:

Section 1. If it becomes necessary to consider revoking the membership of a member of the club due to behavioral or substance use problems, the issue will be brought before the club's leadership, where it will be decided by a majority decision. If the issue is severe enough, summary dismissal from the club may be performed by an officer of the executive board. Removal of club membership may be appealed by majority vote of club leadership.

Section II. If an officer is to be relieved of their post due to improper conduct or behavior, removal will be approved by majority vote

of leadership and coaching staff. Removal from post can be appealed until a replacement officer has been appointed, at which point removal is permanent. Removal from office does not mean revocation of membership. If breach of conduct is severe enough, revocation of membership will be considered during proceedings for removal from office.