

OHIO STATE WOMEN'S RUGBY FOOTBALL CLUB
OSUWRFC CONSTITUTION

ARTICLE I

NAME OF CLUB

The name of this club shall be Ohio State University Women's Rugby Football Club, OSUWRFC

PURPOSE OF CLUB

ARTICLE II

The purpose of the club is to promote the sport of rugby within The Ohio State University, surrounding high schools, and community as well as reaching out to improving the development of the sport throughout the state of Ohio.

ARTICLE III

NON-DISCRIMINATION POLICY:

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

ARTICLE IV

MEMBERSHIP

Voting membership should be defined as limited to currently enrolled Ohio State students. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting associate or honorary members. For educational and leadership development reasons, student organizations are to be **student** initiated, **student** led, and **student** run.

ARTICLE V

QUALIFICATION AND ELECTION OF OFFICERS

Section 1. Club officers must be currently enrolled, have a minimum of a 2.0 cumulative Grade Point Average (GPA), must maintain 12 credits, and must not be on academic or social probation.

Officers will be a President, Vice-President, Secretary, Recruitment Chair and Treasurer.

Section 2. Club elections will be held no later than the 5th week of Spring Semester.

Section 3. The Elections will be done by Secret Ballot, by voting members of the club, who have been present for at least one season.

ARTICLE VI

DUTIES OF THE OFFICERS

Section 1. President

- A. Preside over all meetings.
- B. Call special meetings.
- C. Carry out the provisions of the constitution.
- D. Appoint committees and chairpersons.
- E. Oversee all committee activities.

Section 2. Vice President

- A. Assume the duties of the president in his/her absence.
- B. Perform any duties delegated by the president.

- Section 3. Secretary
 - A. Record and keep accurate minutes of all meetings.
 - B. Act as correspondence clerk.
 - C. Print and distribute agenda for all meetings.

- Section 4. Treasurer
 - A. Handle funds and finances for club.
 - B. Keep financial records and collect dues.
 - C. Pay bills and release funds as voted by the general membership.
 - D. Make and submit budgets/ and reports in timely manner

- Section 5. Recruitment Chair
 - A. Actively engage in the involvement fair on campus.
 - B. Recruit players to build a roster for the club.

ARTICLE VII

EXECUTIVE COUNCIL

- Section 1. The Executive Council will consist of the President, Vice President, Secretary, Recruitment chair and Treasurer who shall meet as often as necessary.

- Section 2. Duties of the Executive Council
 - A. To formulate policy of the club between regular meetings and in case of emergencies, subject to approval of the general membership.
 - B. To execute policies determined by the general membership.
 - C. To govern activities of the club.
 - D. To compile agenda for general meetings.

ARTICLE VIII

IMPEACHMENT/REMOVAL AND
REPLACEMENT OF OFFICER AND MEMBERS

- Section 1. All elected officers and club members may be subjected to impeachment and removal by a two-thirds majority vote of the total membership.

- Section 2. Grounds for impeachment are negligence and any form of misconduct which is damaging to the club. An officer/member may be impeached/removed only under the following conditions: there must be a quorum present during impeachment/removal; two-thirds of the membership must vote; prior to impeachment/removal there must be one week's notice of intent publicized.

- Section 3. Any officer vacancies shall be filled by an election held within two weeks.

ARTICLE IX

MEETINGS

- Section 1. There must be public notice of club meetings on the club board at least two (2) school days in advance.
- Section 2. There shall be at least 2 practices a week during the school terms (excluding but may include summer), with semester team meetings.
- Section 3. There must be a quorum (a quorum is 50 percent plus 1 of the active or dues paying membership) present in order to take care of financial action.
- Section 4. Minutes must be kept of all financial action with the club secretary.

ARTICLE X

ADVISOR

- The role of the advisor is to:
- Section 1. A. Serve as the official staff representative of the college.
B. Work closely with the club to ensure a cooperative relationship between the advisor, and the club membership.
C. Assist each officer of the club in understanding their duties.
D. Give particular attention to the financial activities of the group in order to prevent the incurring of organizational debts for succeeding members to pay.
E. Assist students to understand and apply democratic principles within their own organizations, and in working with others
H. Ensure that all reasonable steps are taken to ensure the safety, and welfare of club members.
I. Ensure that appropriate college policies are upheld.
J. To sign all club/organization requisitions for the club/organizations, and to make sure that 1) their student treasurer or president or vice president signs it and 2) that the expenditure is correct within all existing policies.

ARTICLE XI

RESPONSIBILITIES

- Section 1. This club accepts full financial responsibility for all activities that bear its name as official sponsor, and will adhere to college regulations. All publicity for an event must bear the name of the sponsoring club.

ARTICLE XII

RIGHT TO ACT

- Section 1. Any club officer, club member does not have the right to incur any debt or become involved in any business under the title or by implying the title of a club in any way unless given full authority to do so by the club.

ARTICLE XIII

AMENDMENTS TO CONSTITUTION

- Section 1. Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken. Approval should require at least two-thirds of voting members present (and to conduct any business an organization should have quorum present at a business meeting, which is at minimum 50% + 1 of total organization members). The constitution should not be amended easily or frequently.