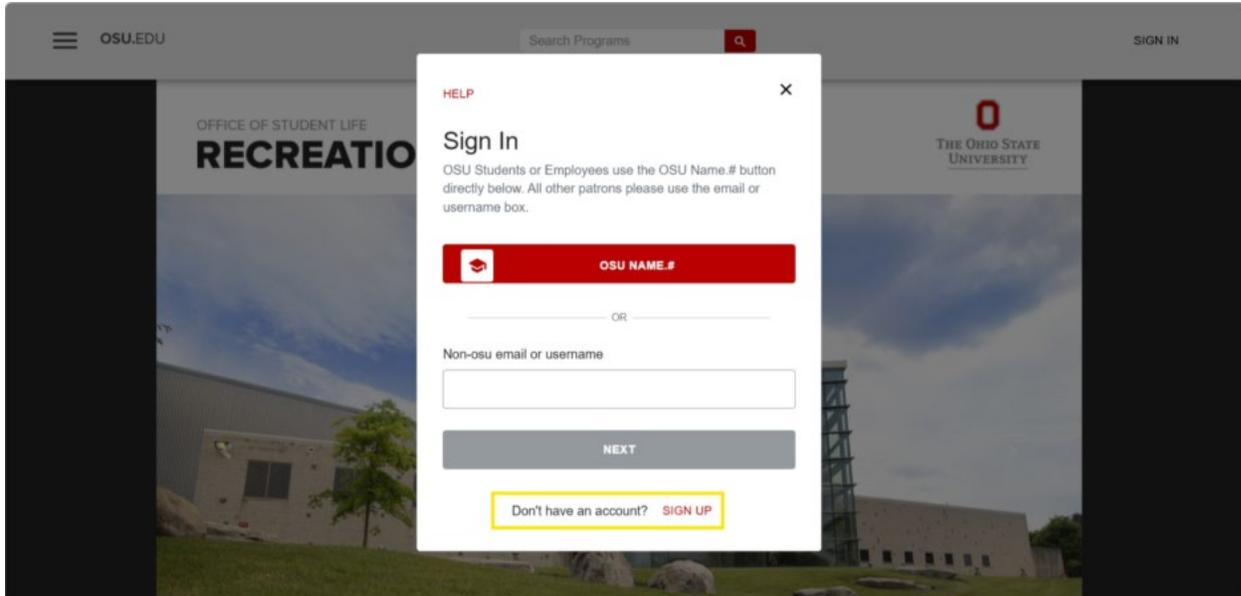


# OFFICE OF STUDENT LIFE RECREATIONAL SPORTS

## Setting Up Your Fusion Account Tutorial Non-Ohio State Affiliates: General Community

1. Go to <https://recregister.osu.edu>
2. Once at recregister.osu.edu, select “Sign In” from the top right-hand corner. Once the screen pops up, select “Sign-Up” at the bottom.



Once you have clicked the “Sign Up” option, you should see the prompts below:

1. First and Last Name
2. Date of Birth, Gender, Phone Number
3. Address, Email, Password

Three sequential screenshots of the account creation process. The first screenshot shows the "Create an Account" screen with "First Name" and "Last Name" input fields. The second screenshot shows the "Date of Birth" (Month, Day, Year), "Gender", and "Phone Number" input fields. The third screenshot shows the "ADDRESS", "Email", and "Password" input fields, along with a checkbox for promotional offers and a "Terms of Use" link.

Once you have filled out the required information click “Create Account.”

Important Tips:

- Use an email that you will be able to access so you can activate your account.
- The date of birth needs to be your date of birth, not your child’s.
- You will need to make sure your password meets the password requirements, or you will not be able to create your account.

Once you have successfully created your account, it will log you in.