

How to Add Dependents to Account

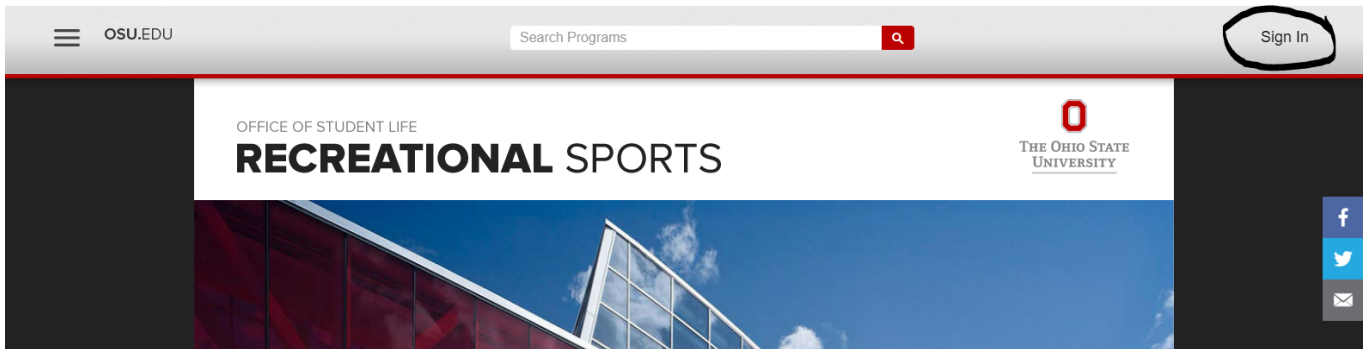
Step 1:

To add your dependent (children) to your account go to: <https://recregister.osu.edu/>

If you are a current Ohio State employee or student, click the red button and log in using your Ohio State name. # Credentials.

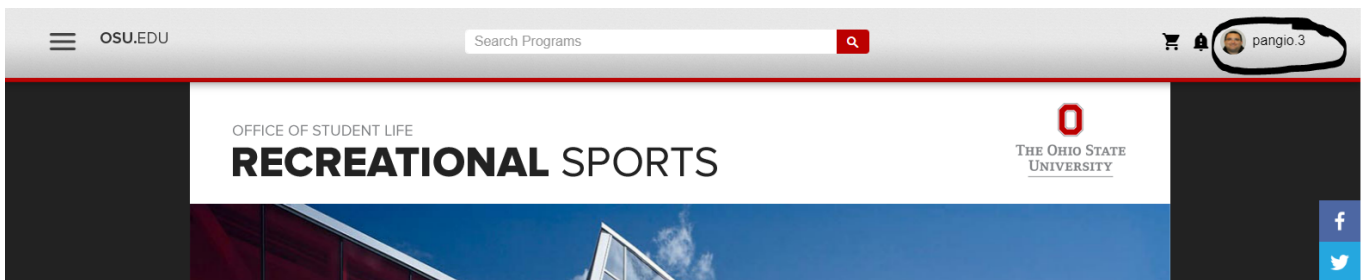
If you are not a current Ohio State employee or student and you have already created an account sign in with your Email or Username

Do not have an account? Click "sign up" and create a new account. If you create an account and don't feel you have the right eligibility, please contact us via email at pangio.3@osu.edu and include your full name so we can look up your account.



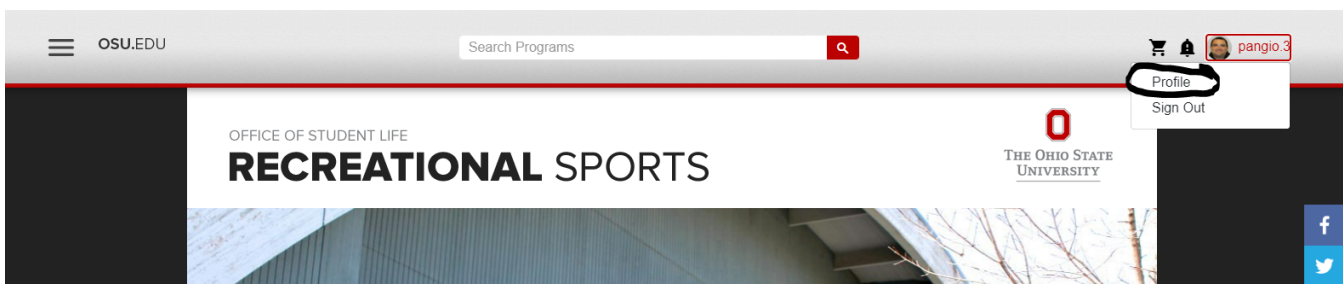
Step 2:

Once you are logged into the website you will see your username in the upper right you can see that you are logged in Click on your username.



Step 3:

After clicking your username, Please click on "Profile."



Step 4

Scroll all the way down to the bottom and click on "Add family member and then click "save" once all the information is added.

Family Members

Pangio Family (Head Of Family)

Full Name	Relationship	Date of Birth	Gender
Josiah Pangio	Dependent	Jun 4, 2015	Male
TEST Pangio	Dependent	Jun 21, 2015	Male

+ ADD FAMILY MEMBER

New Dependent

First Name

Last Name

Date of Birth

Month

Day

Year

This field cannot be changed once added.

Gender

Male

CANCEL

SAVE