

1. Compliance Requirements

Founder's Name: _____

Club Name: _____

Each applying sport club must adhere to the following compliance requirements. Please explain in detail any reason for not complying.

National Governing Body: _____

Does the organization require dues or licensing? Yes No

Please explain any additional membership information or requirements:

Registered with the Ohio Union (clubs must be registered with the Ohio Union as a student organization for at least two semesters prior to applying for sport club status)

Registration Date: _____

President's Training Date: _____

Treasurer's Training Date: _____

Advisor's Training Date: _____

Duplicative club or strong similarities: The competitive sports office encourages a diversity of sport clubs and not duplicative clubs. Please explain how your club differs from clubs that may appear similar in name or structure (attach additional documentation if necessary).

**The competitive sports office reserves the right to determine club similarities and duplicity.*

Constitution: Please submit the most up-to-date club constitution.

Budget: Please submit annual budget including all operational/special event costs and fundraising plans.

2. Club Information and Background

Please provide the following information for your proposed club.

Club Description (attach additional information if necessary):

Club Mission Statement:

Club Goals:

List all club goals, both specific to the current and/or upcoming school year and long range.

- A. _____
- B. _____
- C. _____

3. Leadership and Member Information

Provide the following information for both officers and club members. Please remember that all officers must be full-time enrolled students of The Ohio State University (Columbus Campus) and the advisor must be a faculty or staff member at this university.

All sport clubs must have a minimum of 15 active full-time enrolled student members of The Ohio State University (Columbus Campus). High participation for student membership is strongly encouraged.

Officers:

Officers in the president and treasurer positions must attend The Ohio Union's specified president and treasurer trainings.

Office	Name	Year in School
President		
Vice President		
Treasurer		
Risk Manager*		
Secretary		
Advisor**		

* Requires current CPR/AED & First Aid certification

** Faculty or staff member at main campus

Clubs may have additional officers if necessary to manage the club. Only the officers listed above are required for sport club compliance.

Coach and/or Instructor:

Yes No

If yes, please list their name(s), contact information, and qualifications:

Facility Request:

Indicate, in detail, required recreational facility space needed. What facility space is required?

Rooms	Days/Times	Other
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If not, please explain:

Does your club plan to host special events? Yes No

The Competitive Sports office encourages clubs to host and run special events, which include regional or national tournaments. These events require advanced planning with the Department of Recreational Sports and additional requirements apply.

Event:	Date:	Number of Participants:
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5. Agreement

The competitive sports office requires clubs to complete a variety of forms and turn them into our office to keep on file. Some are due each semester while others are only submitted annually.

View these forms at recsports.osu.edu, where you can also view our sport clubs manual containing more detail about requirements and other useful information.

All clubs must register with the Ohio Union to become student organizations. For more information on becoming a student organization, contact the Ohio Union at 1739 N. High St., Columbus, OH 43210 or at (614) 688-4636.

Any organization wishing to become a sport club with the Department of Recreational Sports must prepare a short presentation to the Sport Club Advisory Committee. This nine member committee is made up of the following: Competitive Sports Professional Staff (1), Competitive Sports Graduate Assistants (2), Competitive Sports Program Assistants (3 undergraduates), A representative from the Facility Scheduling Office (1 professional), a student representative from University Recreational Sports Committee (RSC) (1 student) and a Sport Club Officer (1 student).

This formal presentation should demonstrate the following:

- The nature of the activity
- Membership roster and practice logs for a minimum of a year
- How will the space be utilized
- Benefits of being a sport club
- The club's risk matrix (i.e. steps the club is taking to minimize risk)
- Data to support the club's financial stability
- Coaching credentials if applicable
- Documentation from your league and national governing body that states you're a member in good standing

The information presented will be taken into account by the committee. Please be aware that the Department of Recreational Sports has final approval/denial of all groups. Approval can be denied because of the following:

1. Activity involves high liability or risk factors
2. Does not properly represent the Ohio State University student body or is not otherwise in the best interest of the University or Recreational Sports
3. Not enough available resources (facility space, funding, and personnel)

The registration window for doing this is March 1, 2022 through April 15, 2022. This will be the only time applications will be accepted and that the committee will sit for presentations. All presentations will occur on reading day. All decisions will be made by April 29. New clubs are eligible for placement in either the recreational or instructional level.

If you have any further questions about starting a club, please contact the competitive sports office at (614) 688- 3879 or email sportclubstaff@osu.edu

Name: _____ Date: _____

Email: _____ Phone: _____

Signature: _____

Office Use only

Date Received: _____ Date Reviewed: _____ Notification Date: _____

Reviewer(s): Name/Title

Application Status: Approved Denied Justification:

