

SPORT CLUB

COACHES APPLICATION AND AGREEMENT

Coach Name: _____ Club Name: _____

Address: _____ City: _____ State: _____

Phone: Day _____ Evening _____ Fax _____

Email: _____ Number of Years Affiliated with Club: _____

Date Service Begins: _____ Date Service Ends: _____

In case of emergency, please contact: _____ Phone: _____

Email: _____ Relationship to Coach: _____

Coach Bio (include history with sport or activity)

Qualifications (list certifications held, if any)

Coaching services will be provided at the discretion of sport club members for a period of up to one academic year (autumn through summer semester). Clubs should act in accordance with their constitution in regards to retaining or replacing their current coach. A vote to retain coaches for the next year should occur during spring semester prior to the autumn semester when formal coaching will begin. Every coach selected by a club is subject to approval by the Competitive Sports Program, and the Competitive Sports Program reserves the right to terminate this agreement at any time at its sole discretion.

All coaches must fill out a coaching agreement each academic year, regardless of how long they have been affiliated with the club. Serving as a coach is a volunteer position with the university and does not imply and shall not constitute employment by The Ohio State University or any of its departments for any reason.

All coaches shall be subject to the following rules, regulations, and procedures:

- Coach agrees to abide by all rules and policies of The Ohio State University, the employing sport club, the Competitive Sports program, the Department of Recreational Sports, any national governing body of the sport, and any and all local, state and federal laws. Violation of any such law, rule or policy, including but not limited to the University's hazing and alcohol policies, may be grounds for immediate termination of this agreement at the sole discretion of the Competitive Sports Program.
- Coach must attend a coaches training provided by the Department of Recreational Sports during the first two weeks of Autumn semester. Coaches may not provide instruction and will not have their membership pass activated until they attend this mandatory training. New coaches hired after the beginning of the academic year must meet with the Assistant Director of Competitive Sports before beginning coaching.
- Coach must complete a background check in compliance with current University Human Resources policies and is not permitted to coach until notified by the Competitive Sport Program.
- Coach agrees to maintain personal medical and liability insurance coverage during the term of the agreement.
- Coach will disclose and explain to the satisfaction of all signers to the agreement, any position(s) or other possible competing interests or obligations to the coaching services identified in this agreement.
 - Coach must complete a background check in compliance with the current University Human Resource polices and is not permitted to coach until notified by the Competitive Sports Program. Failure to disclose

necessary information during the University background check process is grounds for termination as a Sport Club Coach.

- Coach is considered a role model for the participants of the club and will behave in a way that maintains the highest principles, integrity and dignity of the sport. Coach will not make any demands on a participant that are inconsistent with the sport club program guidelines and regulations or in any way compromise the participant's academic pursuits.
- Coach will provide organized and safe instruction and training for various skill levels, and will monitor performance for purposes of evaluating skill levels for recognition or assignment of competitive entries. The safety and welfare of the participants should always be placed above the value of a win or of personal prestige or gain.
- Coach will be held accountable for the conduct of their participants and has a responsibility to address any misconduct and/or unsportsmanlike behavior. Coach must immediately notify the Assistant Director of Competitive Sports of any situation that might violate the University Code of Student Conduct, local, state or federal laws. Failure to disclose information related to a violation of the University Code of Student Conduct, local, state or federal laws may result in the immediate termination of a coach.
- Coach may provide input concerning finances, competition schedules, demonstrations, special events, and training trips. However, the final decision regarding any club matter will be made by the student officers.
- Coach may not have his/her name on sport club bank accounts nor have access to said accounts.
- If the club agrees to provide compensation for the coaching services, it may be on a monthly, semester, or annual basis. If the agreement is terminated, the coaches may be paid for their services on a pro-rated scale of total practices and/or competitions scheduled if included in the original signed contract or expressed in the constitution. The club may also pay expenses, when appropriate, for travel and lodging during training and competitive events. Payment of a coach by a club does not constitute or create an employment relationship between the University and the coach.
- In the event of a dispute between the club and the coach, the club and the coach must notify and seek assistance from the Assistant Director of Competitive Sports for mediation.
- I acknowledge that as a volunteer coach of the Recreational Sports Department at The Ohio State University, I accept responsibility for supporting the department's policy on concussion management. I understand that the sport club athletes may have a risk of head injury and/or concussion. I also understand the importance of the sport club athletes reporting any such symptoms of a head injury/concussion to the Rec Sports Department (e.g., Competitive Sports professional staff and graduate assistants or Sports Medicine). By placing my initials here, _____, I am acknowledging that Rec Sports has provided me with educational materials on what a concussion is and given me an opportunity to ask questions about areas and issues that are not clear to me on this issue. I have read the above statement and agree that they are accurate.

I, _____, understand that while coaching or instructing a sport club, I am responsible for adhering to local, state, and federal laws and all applicable University, Department of Recreational Sports, and Competitive Sports Program policies, guidelines and procedures. I understand that it is the right and obligation of the Department of Recreational Sports to protect the sport club and that the Department reserves the right to initiate the removal process for any coach or instructor at any time without cause or justification. I further acknowledge that these responsibilities apply to student coaches as well as non-student coaches.

Coach's Signature _____ Date _____

President's Signature _____ Date _____

Advisor Signature _____ Date _____

Office Use Only

Coaches Meeting Attended: _____ Date: _____ Verified By: _____

Background Check Completed and Passed: _____ Date: _____ Verified By: _____