

The Ohio State University
POSITION DESCRIPTION

Name:	Position #:	00099574 (Active)
Employee ID:	Jobcode/Classification:	7968 Student Assistant
Effective Date: 7/16/2013	Working Title:	Technician-Pool

Class Indicator:	Student	Position Status:	Approved
Salary Admin Plan/Range:	STD / 01	Status Date:	11/25/2013
FLSA Status:	Nonexempt	Headcount:	25
Senior A & P:	No	Target/Hiring Range:	\$8.50 per hour
Reg/Temp/Term:	Temporary	Long Term Closure Code:	Standby
Full-Time/Part-Time:	Part-Time	Short Term Closure Code:	Standby
Appointment Length:	52/52 Weeks	Standard Hours:	12

College/VP Office:	Office of Student Affairs	1) Reports to Position #:	00022696
Department:	D4560 Rec Sports Admin	Working Title:	Associate Director - Aquatics
Position Organization:	45606 Aquatics Operations	2) Reports to Position #:	
		Working Title:	

Detailed Job Description:

Under general supervision, performs a variety of skilled, semi-skilled and routine work in pool maintenance which may require specialized knowledge and skills, including: chemicals, cleaning equipment, installation, maintenance, modification and repair work in assigned area of pool equipment, building repair, minor plumbing and electrical repair; Represent the department, the university and ourselves with the highest degree of integrity at all times; Perform and supervise every aspect of the aquatics facility operation, including developing and executing programs of water-related activities, monitoring and regulating pool chemistry, performing routine maintenance; Conduct daily maintenance inspections of facility; Ensure facility cleanliness and security; Opening and closing of the facility; Consistently promote a positive, professional image at all times and provide consistent high quality customer service; Exercise discretion and independent judgment with respect to matters of significance, including but not limited to, governmental and public relations; legal and regulatory compliance; and supervising the aquatics facility; Consistently demonstrate positive, effective communication skills; Work, and direct others to work, in a safe manner; Demonstrate a comprehensive knowledge of, and comply with, the facility rules, policies and procedures, and consistently and appropriately enforce them; Perform other duties and/or tasks assigned; Have meaningful interaction with the student staff in order to understand and foster their values.

Duties Description:

Duty Pct	Duty Description
90	Accurately test and record water quality; Assure water sanitation, chemical balance and clarity; Inspect the facility for cleanliness and clean as necessary; Maintain related aquatic facility equipment; Attend and assist in the conduct of special events; Attend scheduled meetings and provide leadership; Assist in emergency situations.
10	Other duties as assigned.

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Supervises:	0 Mgrs/Dirs 0 Supervisors	0 Non-Supervisory Prof Staff 0 Support Staff	0 Students
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Minimum Education Requirement: HS Graduate or Equivalent or equivalent educ/exp
 #1 Major: #2 Major:

Additional Education Desired:
 #1 Major: #2 Major:

Experience:

Able to consistently lift twenty-five pounds; Competent swimmer; Pass required written and skill tests. Desired qualifications; Certified Pool Operator (desired), Lifeguard, CPR-PR and First Aid Certified (Must obtain within 6 months of employment)

I have reviewed these job duties (Staff Member) Date

Supervisor/Manager Date

Unit Coordinator/HRP Date

Office of Human Resources Approval Date